

## ME662: Mechanical Engineering Practice Fall 2001 Schedule

Dr. Soschinske's e-mail address: ksoswsu@netscape.net

Dr. Soschinske's phone no: 685-8773 evenings and weekends; 978-3402 weekdays (dept. secretary will contact me at work to contact you)

<del>8-21-01</del>	T	First Class. Introduction. Fill out Student Contact Form. Explanation of course and schedule. Projects described. Fill out Student Skill/Experience Assessment & Project interest Form Apply for a key to the ME Design Lab if you don't have one (through Dept. 2-4 p.m. Mon.-Fri. only)
<del>8-23-01</del>	TH	Projects assigned. Lecture & Discussion: Strategies for your first meeting with your sponsor (20-30 minutes). Lecture & Discussion: Project Management (30-45 minutes). Meet with your group members today. Get started on project. Arrange initial meeting with your sponsor. Turn in a copy of your "Group Information Packet" to Dr. Soschinske prior to 5 p.m. Friday, August 24. You can submit it in person at the ME front office, by fax 316-978-3236, or in Word 2000 or earlier format by e-mail.
<del>8-28-01</del>	T	No Class, group work. Use this time to meet initially with sponsor or work on project.
<del>8-30-01</del>	TH	Lecture & Discussion: Engineering Design in Practice - Guest Speaker Each group needs to send Dr. Soschinske and their sponsor an e-mail indicating results of preliminary meeting with your sponsor, and progress on your project. Include a schedule for the project. Due Monday noon, 9-3-01.
<del>9-3-01</del>		Labor Day
<del>9-4-01</del>	T	Lecture & Discussion: Effective Presentations - Guest Speaker
<del>9-6-01</del>	TH	Oral Progress Report #1 delivered to the class. Should be about 4-6 minutes in length. Written Progress Report #1 is due. Sign up to meet with Dr. Soschinske to discuss project (Required)
<del>9-11-01</del>	T	Group meetings with Dr. Soschinske/Bring personal notebook and outline of final report
<del>9-13-01</del>	TH	Group meetings with Dr. Soschinske/Bring personal notebook and outline of final report
<del>9-18-01</del>	T	Send e-mail update to Dr. Soschinske and to sponsor
<del>9-20-01</del>	TH	Lecture & Discussion: Ergonomics in Mechanical Engineering Practice - Guest Speaker
<del>9-25-01</del>	T	NCGW. Send e-mail update to Dr. Soschinske and to sponsor
<del>9-27-01</del>	TH	Lecture & Discussion: Product Liability - Guest Speaker
<del>10-2-01</del>	T	NCGW. Send e-mail update to Dr. Soschinske and to sponsor
<del>10-4-01</del>	TH	Lecture & Discussion: Professional Practice and Licensing - Guest Speaker
<del>10-9-01</del>	T	Oral Progress Report #2 delivered to the class. Written Progress Report #2 is due today by 5 PM.
<del>10-11-01</del>	TH	Class Discussion/Short Meetings with Dr. Soschinske. Bring your personal notebooks.
<del>10-12-01</del>	F	Mid Semester Point
<del>10-14 to 10-16</del>		Fall Break. Work on project.
<del>10-18-01</del>	TH	Class Discussion: Posters for Design Poster Session. Send e-mail update to Dr. Soschinske and to sponsor.
<del>10-23-01</del>	T	Lecture & Discussion: Patents - Guest Speaker
<del>10-25-01</del>	TH	NCGW. Work on Posters and project. Send e-mail update to Dr. Soschinske and to sponsor.
<del>10-30-01</del>	T	Lecture & Discussion: Professional Ethics - Guest Speaker
<del>11-1-01</del>	TH	NCGW. Send e-mail update to Dr. Soschinske and to sponsor. Also invite sponsor to Design Poster Session on Nov. 9th. Note: Last day to withdraw with a "W" is 10-30-01.
<del>11-6-01</del>	T	Lecture & Discussion: Safety Issues in Mechanical Engineering Practice - Guest Speaker
<del>11-8-01</del>	TH	Bring posters to Dr. Soschinske in Adjunct office for final review at 8:00 a.m. Should be mostly complete. Fill out student exit survey form. Send e-mail update to Dr. Soschinske and to sponsor
<del>11-9-01</del>	F	Design Poster Session - Posters Displayed and Graded
<del>11-13-01</del>	T	Lecture and Discussion: Writing an Effective Final Report
<del>11-15-01</del>	TH	Lecture and Discussion: Professional Practice & Licensing - Guest Speaker. Send e-mail update to Dr. Soschinske and to sponsor.
<del>11-20-01</del>	T	Oral Progress Report #3 delivered to the class. Written Progress Report #3 is due today by 5 PM Sign up to meet with Dr. Soschinske to discuss project (Required)
<del>11-21 to 11-25</del>		Thanksgiving Recess. Work on project.
<del>11-27-01</del>	T	NCGW. Send e-mail update to Soschinske and to sponsor. Also invite sponsor to Final Oral Progress Reports on Dec. 6 <sup>th</sup> .
<del>11-29-01</del>	TH	NCGW
<del>12-04-01</del>	T	Dry Run of Final Oral Progress Reports (Everyone must attend.)
<del>12-06-01</del>	TH	Final Oral Progress Reports - Room 300, National Institute for Aviation Research Building. (Everyone must attend.)
<del>12-11-01</del>	T	Study Day
<del>12-18-01</del>	T	Regularly scheduled time for Final Exam is 8:00 AM. Final reports are due at 8:00 AM today (or earlier, if you wish)

Note: NCGW = "No Class, Group Work". This means you should be working together with your group members, and there is no formal class meeting scheduled.

- Dr. Soschinske's Office Hours 8:00-9:30 T/Th by appointment on NCGW days. Dr. Soschinske works full time and may not always come in on Tuesday and Thursday mornings, so be sure to CONFIRM YOUR APPOINTMENTS by phone or e-mail.
- Dr. Soschinske reserves the right to change this schedule if required to meet the needs of the class. He will inform students of changes during scheduled classes or by e-mail and will also post a copy outside the adjunct office.